

Executive Board Meeting

Friday, April 16, 2021; 10:00am - Noon

Virtual Meeting ONLY

Join Zoom Meeting

<https://cityofbellevue.zoom.us/j/95765164616>

Phone: 1 253 215 8782 US (Tacoma)

Meeting ID: 957 6516 4616

Passcode: 818213

AGENDA

1. Introductions and Roll Call
2. Approve Agenda – VOTE
3. Approve February Minutes – VOTE
4. eCityGov Alliance Executive Board
 - a. Non-Voting Representatives
 - b. Strategic Planning Session
5. eCityGov Alliance Finances
 - a. 2020 Actual Budget
 - b. SLA Staffing Expenses – VOTE
 - c. 2021 Service Level Agreement (SLA) – VOTE
6. MBP Business Development Updates
 - a. Onboarding Jurisdictions
 - b. Potential Subscribers
7. MBP Work Plan Updates
 - a. MBP Jurisdiction Dashboard 2

- b. Plumbing Contractor Validation
 - c. MBP ePermit Redesign
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8. Updated eCityGov Website
 9. MBP Annual Meeting
 10. Future Board Meetings Format
 11. Adjourn

Executive Board Meeting
Friday, April 16, 2020; 10:00am - Noon

Virtual Meeting ONLY

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<https://cityofbellevue.zoom.us/j/92545352315>

Phone: 1 253 215 8782 US (Tacoma)

Meeting ID: 925 6516 4616

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AGENDA

1. Introductions and Roll Call

The chairperson, John Traeger, called the meeting to order at 10:05am

Member attendees:

City of Bellevue – Nathan McCommon

City of Issaquah – John Traeger

City of Kenmore – Nancy Ousley

City of Kirkland – Tracey Dunlap

City of Snoqualmie – Mark Correira

City of Sammamish – Jim Hominiuk

Members absent: Mike McCreary, Snohomish County

Non-voting members:

Warren Cheney, King County

Other attendees:

Tyler Running Deer, Executive Director of eCityGov Alliance

M’Lisa Marks, Secretary eCityGov Alliance

PJ Rodriguez, City of Bellevue IT Chief Operating Officer, Service Delivery Team manager for the Alliance

Michele Miller, City of Bellevue eCityGov service delivery team

Amanda O’Connor, City of Bellevue eCityGov service delivery team

2. Approve Agenda

Motion: City of Kirkland made a motion to approve the agenda

Seconded: City of Snoqualmie

Discussion: No discussion

Approval: Motion carried unanimously

3. Approve February Minutes

Motion: City of Sammamish made a motion to approve the February 2021 minutes.

Seconded: City of Bellevue

Discussion: No discussion

Approval: Motion carried unanimously

4. Executive Board eCityGov Alliance Executive Board

a. Non-Voting Representatives

- New small jurisdiction representative is Tom Phillips, building official with the Town of Woodway
- New large jurisdiction representative is Warren Cheney, CFO of King County permitting division

b. Strategic Planning Session

- May 21, 2021 from 10am to 3pm in a virtual format with Marilyn Beard as the facilitator

5. eCityGov Alliance Finances

a. 2020 Actual Budget - Tyler Running Deer presented a high level review.

b. SLA Staffing Expenses – The board agreed to re-evaluate staffing expenses in Q4, 2021

c. 2021 Service Level Agreement (SLA)

- Tyler Running Deer provided an overview of the current SLA and proposed changes.
- The board agreed to delay a vote until the June meeting. Tyler will meet with the City of Bellevue legal team and present the board with a revised SLA at the June 18, 2021 eCityGov Alliance Executive Board Meeting.

6. MBP Business Development Updates

a. Onboarding Jurisdictions with Michele Miller

- Michele described the status of onboarding three jurisdictions.

b. Potential Subscribers

- Tyler described the status of three interested jurisdictions.

7. MBP Work Plan Updates with Amanda O'Connor

a. Amanda discussed the MBP jurisdiction dashboard 2, plumbing contractor validation and MBP ePermit redesign.

8. Updated eCityGov Website – Tyler reviewed the updates made to the website as well as the Google Analytics on the new website.
9. MBP Annual Meeting
 - a. The Management Committee agreed on an in-person meeting in the fall of 2021
10. Future Board Meeting Format
 - a. The eCityGov Alliance Board agreed that once the OPMA is reinstated, they will move forward with a hybrid (in person and via video conferencing) option, with Bellevue City Hall as the in-person location.

11. Adjourn

Motion: City of Kirkland made a motion to adjourn the meeting at 11:58.

Seconded: City of Bellevue

Discussion: No discussion

Approval: Motion carried unanimously