

Agenda Executive Board Meeting

Thursday, June 23rd • 3:00-4:00pm

Bellevue City Hall, Room 1E-120

Audio - Please call 1-877-848-7030 and then NEW Access Code 8765293.

Consent Items

Approval of May 23, 2015 Executive Board Meeting Minutes (attached)

Strategic Issues, Planning and/or Action Items

1. Review and Approve the Revised 2017/2018 eCityGov Budget (15 minutes)

Population numbers updated from Washington's Office of Financial Management (OFM). Slight adjustment to GovJobsToday and NWProperty cost distribution between Principles.

2. Review Restructure Committee Options and Discuss Next Steps (15 minutes)

Farewell for Toni following
Pumphouse, 11802 NE St Bellevue WA 98005

Minutes Executive Board Meeting

Monday, May 23rd • 3:00-4:00pm

Call in only: Audio - 1-877-848-7030 and then NEW Access Code 8765293.

Strategic Issues, Planning and/or Action Items

Executive Board Attendees: Toni Cramer, Bellevue; Bob Harrison (Chair), Issaquah; Tracey Dunlap, Kirkland; Nancy Ousley, Kenmore; Mike Kaser, Mercer Island; PJ Rodriguez for Bob Larson, Snoqualmie

Other: Sabra Schneider, Bellevue; and Tracy Jones, eCityGov

Call to Order

The meeting was called to order at 3:00pm.

Consent Items

Motion to approve minutes of the April meeting and approved by all.

Strategic Issues, Planning and/or Action Items

1. King County Fee Negotiation

The Board reviewed the King County estimates for MBP on-boarding fee, annual fee, and investment (late comer's fee). If Council approves King County joining, the on-boarding fee is to be applied in 2017. Under this plan, King County would go live in MBP and begin paying the annual fee in 2018 and pay the investment fee in 2019.

King County joined the call at 3:10pm and Warren Cheney, DPER Chief Financial Officer and John Starbard, DPER Director expressed their interest in joining. King County will reach out if/when additional outreach to Council staff would be helpful.

2. Review Revised 2017/2018 Budget

The Board reviewed the updated budget, with GJT and NWP reduced to operations and maintenance only. Tracy said that once OFM population update comes out, the budget for GJT and NWP will be finalized.

3. Follow-up on Tasks from March Board Meeting

NWP user satisfaction results: Milloy and Associates completed a user satisfaction assessment. The assessment found municipalities with sizable commercial districts regularly used NWProperty with a high degree of satisfaction. Smaller municipalities' use of NWProperty is less regular and it has a lower perceived value, especially true for cities without personnel charged with economic development functions. In addition, Milloy and Associates also reached out to Chambers of Commerce and found that in most cases they were unaware of the tool. Most of the Chambers expressed appreciation for information and stated NWProperty would become a tool they would use in the future. Milloy also provided some recommendations for marketing.

GJT survey results: A GJT web survey demonstrated an overall high satisfaction with the tool. 80% of respondents stated that it took less than 30 minutes to set-up a profile, 80% overall satisfaction, and 62% said it is better than other job application tools. Survey respondents also gave ideas for improvement and where possible, the recommendations are being included in the 2016 project.

MBP update: ePermit go live went well. The MBP staff are busy addressing small bug fixes that were found after go live. Overall the go live was very successful. MBP will conduct a user survey later in the summer to better understand how customers view the changes.

Open/Big Data update: Per the March Executive Board feedback this item is on hold and no investments will be made at this time.

Restructure Committee update: The committee had their first meeting and Bellevue legal team is looking into options for the restructure. Once options are defined, they will be presented to the Board for feedback.

4. Elect new Chair and Treasurer

Tracey Dunlap was unanimously elected the new Chair. She will reach out to Sammamish to see if they would be willing to provide the Treasurer position.

Adjournment

Motion: A motion was made at 4:00pm to adjourn and all approved.