

Agenda Executive Board Meeting

*Friday September 19th 2014 • 9:00-11:00 pm
1E-120, Bellevue City Hall, WA*

Consent Items

Approval of July 25th, 2014 Executive Board Meeting Minutes (attached)

Strategic Issues, Planning and/or Action Items

1. MBP Progress Report (20 minutes) - Tracy
 - a. Update on finalized business plan and work plan
 - b. Review Executive Level MBP Roadmap
 - c. Update on upcoming demos/discussions with Auburn and King County
2. SPP Progress Report (30 minutes) - Tracy
 - a. Discuss SPP Survey results
 - b. Review SPP improvement efforts
3. Status Update for Other Programs (10 minutes) - Tracy
 - a. Brief status for NWP, GJT, and MPR
 - b. NWM demo for Mill Creek
4. Discuss Executive Level Dashboard to track Program performance and jurisdiction participation (30 minutes)
 - a. What metrics is the Executive Board interested in seeing?
 - b. What data is available?

Meeting Minutes Executive Board Meeting

*Friday July 25th 2014 • 9:00-12:00 pm
1E-118, Bellevue City Hall, WA*

Executive Board Attendees: Bob Harrison, Issaquah; Toni Cramer for Brad Miyake, Bellevue; Mike Kaser for Noel Treat, Mercer Island; Brenda Cooper for Kurt Triplett, Kirkland; Peter Troedsson for Bob Stowe, Bothell; Bob Larson, Snoqualmie; Lyman Howard for Ben Yazici, Sammamish.

Operations Board Attendees: Rick Berman (Co-Chair), Bellevue; PJ Rodriguez (Co-Chair), Snoqualmie.

Committee Chairs and Other Staff: Tracy Jones (Executive Director, eCityGov); Neelam Sharma, eCityGov; Kim Dowden, eCityGov; Carol Harper (By Phone), Bellevue.

Call to Order

The meeting was called to order at 9:15am by Chair, Bob Harrison.

Consent Items

Approval of June 27th, 2014 Executive Board Meeting Minutes

Approval of 2015-16 Budget

Motion was moved by Lyman Howard to approve the June 27th, 2014 meeting minutes and the 2015-16 budget, it was seconded by Bob Larson and approved by all.

Strategic Issues, Planning and/or Action Items

1. Priorities and work plan for new Executive Director
 - a. Review activities and observations over first 30 days
Tracy shared that she has been working on familiarizing herself with the eGov business processes and its services. She also visited different jurisdictions to meet and introduce herself to the Team and the Board members.
 - b. Discuss priorities and work plan
As per Executive Board's decision at the last Board meeting, Tracy shared a High-Level 30, 60 and 90 day workplan for discussion and a 'Priorities and Work Plan Items'

handout with details. She also presented her Recommended Approach for SPP and asked for direction.

Mike Kaser recommended including MPR as one of items in the workplan.

2. Cancellation of Aug 15th Board meeting

Motion was moved by Toni Cramer to cancel the Aug 15 Executive Board meeting; it was seconded by Brenda Cooper and favored by all.

Adjournment

Motion was moved by Brenda Cooper to adjourn the meeting at 11:00am; it was seconded by Peter Troedsson and favored by all.