

**eCityGov Alliance Executive Board Meeting Friday,  
June 17, 2022; 10:00am - Noon**

Hybrid Meeting – Both In-Person and Virtual

In-Person Location

Bellevue City Hall, Room 1E-110  
450 110th Avenue NE Bellevue, WA 98004  
(425) 452-6800

Virtual Information

<https://cityofbellevue.zoom.us/j/83796168431>

Meeting ID: 837 9616 8431

Passcode: 127195

(253) 215 8782 US (Tacoma)

MINUTES

1. Introductions and Roll Call (5 min)
  - a. Chairperson called meeting to order at 10:15
  - b. Member attendees:
    - i. City of Bellevue – Nathan McCommon
    - ii. City of Issaquah – Autumn Monohan
    - iii. City of Kenmore – Rob Karlinsky
    - iv. City of Kirkland – Beth Goldberg
    - v. City of Sammamish – Jim Hominiuk
    - vi. City of Snoqualmie – Mike Sauerwein
  - c. Members Absent:
    - i. None
  - d. Non-voting member attendees:
    - i. King County - Warren Cheney
    - ii. Town of Woodway – Tom Phillips
  - e. Other attendees
    - i. Executive Director of the eCityGov Alliance – Tyler Running Deer
    - ii. City of Bellevue IT Chief Operating Officer – PJ Rodriguez
    - iii. City of Bellevue Senior Project Manager – Amanda O’Connor
    - iv. City of Bellevue Technology Business Analyst – Michele Miller
    - v. City of Bellevue IT Senior Budget Analyst – JoAnn Wykpisz
    - vi. City of Bellevue IT Contract Administrator – Charmagne Shirley
2. Approve Agenda – VOTE (2 min)
  - a. Motion – City of Bellevue made a motion to accept the eCityGov Alliance Executive Board agenda for June 17, 2022.
  - b. Second – City of Sammamish
  - c. Discussion – No discussion
  - d. Approval – Motion carried unanimously
3. Approve Prior Meeting Minutes – VOTE (2 min)
  - a. Motion – City of Sammamish made a motion to approve the April 2022 eCityGov Alliance

- Executive Board minutes.
  - b. Second – City of Snoqualmie
  - c. Discussion – No discussion
  - d. Approval – motion carried unanimously
4. Executive Board Retreat Continuation (60 min)
- a. Reviewed agenda/PowerPoint from May 2022 Executive Retreat
    - i. Executive Director introduced topic of MBP growth; options to grow, stay the same or sell. Increase in demand affecting limited staffing resources. Board discussed future organizational pathways. Comment from Executive Board Chair that commitment has been to remain focused on Alliance. Will revisit discussion in future meeting.
  - b. 2023 – 2024 Budget Schedule
    - i. Executive Director presented draft budget.
    - ii. Executive Director agreed to calendar a special meeting in September to further discuss budget details.
5. eCityGov Alliance Finances (20 min)
- a. 2023 – 2024 Draft Budget (VOTE)
    - i. Reviewed 2021 possible business strategies & summaries, and SWOT Analysis Results from Retreat PowerPoint.
    - ii. Executive Director discussed current Board challenges. Discussed Service Level Agreement with Bellevue. City has formerly made in-kind reviews and will cease to provide that service.
    - iii. Executive Director obtained informal quote for similar services which were significantly more expensive than service charges from Bellevue.
6. 2022 Aerial Mapping Project & Future (10 min)
- a. Executive Director reviewed previous update that weather conditions have prevented the flight vendor from capturing critical areas required to satisfy contract. Two entities interested in continuing 2022 summer flights. Remaining members will pursue separate flights in 2023.
7. Business Development Updates (15 min)
- a. Onboarding jurisdictions. No new jurisdictions.
  - b. Potential subscribers. Executive Director discussed that although some partners have left over the years, many have remained subscribers.
  - c. City of Kenmore asked about possible exit survey of partners leaving MBP.
8. Washington Cities Insurance Authority (WCIA) (5 min)
- a. Cyber Security Policy
    - i. Executive Director confirmed insurance rates are increasing, the Alliance’s current agreement renewed in May 2022.
9. Adjourn 12:05 by City of Bellevue