

Executive Board Meeting
Friday, September 17, 2021; 10:00am -
Noon

Virtual Meeting

ONLY Join Zoom Meeting

<https://cityofbellevue.zoom.us/j/94324049493>

Meeting ID: 943 2404 9493

Passcode: 664326

Phone: 253 215 8782 US (Tacoma)

AGENDA

1. Introductions and Roll Call (5 min)

Member attendees:

City of Issaquah – John Traeger
City of Bellevue – Nathan McCommon
City of Kenmore – Nancy Ousley
City of Sammamish – Jim Hominiuk
City of Snoqualmie – Mark Correia
City of Kirkland – Beth Goldberg

Members Absent: none

Non-voting members:

King County - Warren Cheney
City of Woodway – Tom Phillips

Other attendees:

Tyler Running Deer, Executive Director of eCityGov Alliance; M’Lisa Marks, Secretary eCityGov Alliance; Michele Miller, City of Bellevue eCityGov service delivery team, Tela Gardner program committee chair, Mike McCrary of Snohomish County, PJ Rodriguez service delivery manager

2. Approve Agenda – VOTE (2 min)

- a. Motion: City of Kenmore made a motion to approve the agenda

- b. Seconded: City of Issaquah
 - c. Discussion no discussion
 - d. Approval: Motion carried unanimously
3. Approve June and July Minutes – VOTE (2 min)
 - a. Motion: City of Issaquah made a motion to approve the June and July minutes.
 - b. Seconded: City of Sammamish
 - c. Discussion no discussion
 - d. Approval: Motion carried unanimously
4. eCityGov Alliance Finances (15 min)
 - a. 2021-2022 Adopted Budget
 - Tyler Running Deer reviewed the state of the eCityGov Alliance budget
 - b. 2022 Subscription Rates
 - Support staff has notified all subscribers that there are no subscription rate changes anticipated in 2022.
 - c. 2021-2022 Service Level Agreement
 - Tyler reviewed the year-to-date spending as well as the rate options presented by the service delivery team.
 - Tyler presented possible new revenue streams.
5. MBP Annual Meeting (5 min)
 - a. Virtual meeting on October 7, 10am – 2pm
 - b. The invitation is for subscribers and partners only. All staff in our subscriber and partner jurisdictions who work with MBP are welcome to attend. Please forward the invitation to staff as necessary.
 - c. Speakers: Bellevue Colliers Real Estate and staff from the Master Builder Association of King and Snohomish Counties.
 - d. Tyler reviewed agenda for the meeting.
6. eCityGov Alliance Work Plan Approach
 - a. Michele Miller, of the eCityGov Alliance service delivery team,

presented an update on the eCityGov Alliance workplan approach. This is an administrative decision on change in software development process and, as such, does not require a board decision.

7. 2021 Work Plan Updates
 - a. Secondary Staging Site is close to completion.
 - b. Plumbing Contractor Validation is scheduled for completion on December 1st.
 - c. ePermit Redesign will provide updates to the platform and the logic of walkthrough for applicants as well as other support features. In addition, the team is exploring a new mapping feature.
 - d. MBP customizations – Tyler Running Deer reviewed possible customizations later in the meeting.
8. Business Development Updates
 - a. Michele Miller presented the jurisdictions that are currently onboarding.
 - b. Tyler presented the status of various potential subscribers.
9. 2022/2023 Aerial Mapping Project
 - a. Tyler reviewed the past aerial mapping project.
 - b. Tyler will present a cost model to the board in November.
10. Executive Session:
 - a. The executive board adjourned to a breakout room at 11:24 am for a personnel discussion.
 - b. The executive board returned to the general meeting at 11:54 am.
 - c. There was no action taken by the board during the executive session.
11. Adjourn 11:54am
 - a. Motion: City of Sammamish made a motion to adjourn the

meeting

- b. Seconded: City of Issaquah
- c. Discussion: no discussion
- d. Approval: Motion carried unanimously