eCityGov Alliance Executive Board Meeting Friday,
September 16, 2022; 10:00am - Noon Hybrid
Meeting – Both In-Person and Virtual

<u>In-Person Location</u>
Bellevue City Hall, **Room 1E-110**
450 110th Avenue NE
Bellevue, WA 98004
(425) 452-6800

<u>Virtual Information</u>
https://cityofbellevue.zoom.us/j/81308853862

Meeting ID: 8130088503862

Passcode: 761927

(253) 215 8782 US (Tacoma)

AGENDA

1. Introductions and Roll Call (5 min)
    a. Chairperson called meeting to order at 10:
    b. Member attendees:
        i. City of Bellevue – Nathan McCommon
        ii. City of Issaquah – Gus Tiwana
        iii. City of Kenmore – Rob Karlinsky
        iv. City of Kirkland – Beth Goldberg
        v. City of Sammamish – Jim Hominiuk
        vi. City of Snoqualmie – Mike Sauerwein
        vii. City of Snohomish – Julie Mass

    c. Members Absent:
        i. King County (Non-voting)
        ii. Town of Woodway (Non-voting)
    d. Non-voting member attendees:
        i. None
    e. Other attendees
        i. Executive Director of the eCityGov Alliance – Tyler Running Deer
        ii. City of Bellevue Technology Business Analyst – Michele Miller
        iii. City of Bellevue IT BusOps Manager – Julie David
        iv. City of Bellevue IT Technology Business Analyst – Sarah Asher
        v. City of Bellevue IT Contract Administrator (acting secretary) – Charmagne Shirley

2. Approve Agenda – VOTE (2 min)
    a. Motion – City of Kirkland made a motion to accept the eCityGov Alliance Executive Board agenda for September 16, 2022.
    b. Second – City of Sammamish

      c. Discussion – No discussion

      d. Approval – Motion carried unanimously

3. Approve Prior Meeting Minutes – VOTE (2 min)

      a. Motion – City of Sammamish made a motion to approve the September 8, 2022 eCityGov Alliance Executive Board minutes.

      b. Second – City of Snoqualmie

      c. Discussion – No discussion

      d. Approval – motion carried unanimously

4. eCityGov Alliance Finances (5 min)

      a. 2023-2024 Proposed Budget rates notification

          i. Executive Director sent out rate notifications with proposed fees and charges to subscribers.

          ii. Feedback received questions from jurisdictions already. Executive Director has offered to meet with members to discuss.

      b. Chair introduced topic of backend solution development, asked board members for input to launch that effort. Possibility of RFP as selection method, need to discuss.

          i. Sammamish and Sammamish will review potential solutions with folks on their end and report back.

5. MBP Annual Meeting (10 min)

      a. October 13, 2022, 9 am – 2 pm.

          i. Have invited all seven committees from MBP to attend. Internal annual meeting, all staff who are members are welcome to attend.

          ii. John Backman, Mike Brennan, Barb Mock and Dave Ramsay will be on the History Panel Q & A presentation.

          iii. Colliers Real Estate from Bellevue will attend.

          i. Master Builders Association will attend to present a topic.

      b. In-person, not hybrid

          i. Location is at Russell Lowell's Restaurant in Bothell. Fully accessible building.

      c. Draft agenda

6. Business Development Updates (5 min)

      a. Onboarding jurisdictions

          i. Federal Way

          ii. Woodway

      b. Potential subscribers

          i. WSDOT Discussions. Biennial process is underway, they are reviewing costs.

          ii. Executive Director gave presentations to Friday Harbor, Monroe and Marysville. All jurisdictions are going through budget considerations. Nothing yet to report.

7. 2022 Aerial Mapping Project (10 min)
    a. eCityGov Alliance is Fiscal Agent; Contract Manager and Executive Coordinator.
    b. Three Jurisdictions participating in 2022
        i.   Bothell
        ii. Kenmore
        iii. Sammamish
    c. Extending 2022 contracts into 2023.

8. Washington Cities Insurance Authority (WCIA) (5 min)
    a. Cyber Security Policy
        i.   Executive Director reported that Insurance Authority renegotiated a new policy when previous policy expired in May. New policy has higher cost with fewer coverage items as is the current trend. It was effective June 1, 2022.

9. eCityGov Alliance Staff Annual Performance Review.
    a. Chair provided notice that he will email performance review template to members. Intended to get feedback, also requesting feedback from non-voting members. Results to be delivered at November Board Meeting.

10. Meeting adjourned at 10:37 am. Next meeting on November 18, 2022.