

eCityGov Alliance Executive Board Meeting Minutes
Friday, February 21, 2025; 10:00am – 12:00pm
Hybrid Meeting – Both In-Person and Virtual

In-Person Location
Bellevue City Hall, **Room 1E-112**
450 110th Avenue NE
Bellevue, WA 98004
(425) 452-6800

MINUTES

1. Welcome and Roll Call (5 min)

The chairperson, Jim Hominiuk, called the meeting to order at 10:04am.

Member attendees:

City of Bellevue – Joseph Todd
City of Issaquah – Gus Tiwana
City of Kenmore – Rob Karlinsey
City of Kirkland – Julie Underwood
City of Sammamish – Jim Hominiuk
City of Snoqualmie – Fletcher Lacroix

Members absent:

Non-voting members:

Jason Krum, City of Auburn
Warren Cheney, King County

Non-voting members absent:

Other attendees:

Tyler Running Deer, Executive Director of eCityGov Alliance
Molly Bandel, eCityGov Alliance Secretary
Don Khuong, City of Bellevue IT Product Manager
Julie David, City of Bellevue IT Business Operations Manager
Michele Miller, City of Bellevue Technology Business Analyst

2. Approve Agenda – **VOTE** (2 min)

Motion – City of Kirkland made a motion to accept the eCityGov Alliance Executive Board agenda for February 21, 2025.

Second – City of Issaquah

Discussion – no discussion

Approval – motion carried unanimously

3. Approve Prior Meeting Minutes – **VOTE** (2 min)

Motion – City of Kenmore made a motion to approve the November 15, 2025 eCityGov Alliance Executive Board minutes.

Second – City of Snoqualmie

Discussion – no discussion

Approval – motion carried unanimously

4. Executive Board Administration (20 min)

a. Membership

- i. Sammamish membership ends September 2025
- ii. Sammamish will continue as MBP subscriber

b. ILA, Bylaws, Organization Name

- i. Interlocal Agreement (ILA) amendment needed
- ii. ILA change requires all members Councils' action
 - City of Kirkland recommends clarifying and discussing county populations at the Board Retreat in May
 - The board recommends making all changes to the ILA at once

c. Board Officer Schedule

- i. Effective May 1, 2025
 - City of Issaquah – Chair
 - City of Kenmore – Vice Chair
 - City of Kirkland – Treasurer

d. Next Steps

- i. The state budget to be finalized the 1st week of April
- ii. The board to decide on MBP project at the April 11th board meeting
- iii. ILA amendment or rewrite decided at the June 13th board meeting
- iv. Bylaws and organization name decided in Q3-Q4 2025
 - City of Kirkland requests the Executive Director form a committee to review the ILA and bring its recommendations to the Board Retreat in May
 - The Executive Director will follow up with board members regarding forming a committee
 - The board would like to better understand the impact of Sammamish leaving the board and future board structure
 - The board recommends prioritizing the Board Retreat agenda in April and procuring a facilitator that understands board processes

5. 2025 Executive Board Meetings (10 min)

- i. The Executive Director recommends scheduling a special meeting in August and rescheduling the November meeting to October
 - The Executive Director will be out of the office November 1-December 15, 2025
 - City of Kirkland would like to select August and October dates soon
 - City of Bellevue staff will send out a meeting schedule poll to the board members

6. Legal Project Contract – VOTE (10 min)

Motion – City of Kirkland made a motion to approve the Legal Project Contract – Resolution 2025-01.

Second – City of Kenmore

Discussion – no discussion

Approval – motion carried unanimously

7. eCityGov Finances (10 min)
 - a. 2023-2024 Actuals Budget draft
 - b. 2022-2023 State Audit
 - i. Clean audit with no findings
8. MBP Permit System (30 min)
 - a. Backend & Frontend Projects
 - i. Backend has five interested jurisdictions
 - ii. Four jurisdictions have approved funding from their Councils
 - iii. Preferred software development vendor still interested
 - iv. Frontend rebuild is separable from Backend development
 - b. State Funding Request
 - i. House budget for 2026-2027 includes request
 - ii. Senate budget for 2026-2027 expected to include request
 - iii. Final funding outcome known by late March or early April
 - City of Bellevue inquired about which state agency will provide funding
 - The Executive Director will inform the board at April board meeting
 - c. Steering Committee [Backend]
 - i. Clark County, Issaquah, Kenmore, King County, Snoqualmie
 - ii. The Frontend rebuild will have a different steering committee
 - d. Next Steps
 - i. The Executive Director will meet with the new Governor's Office
 - The Board requests that the Executive Director notify the board as soon as state funding is final to better understand any stipulations
9. Aerial Mapping Service (5 min)
 - i. Services agreement will be signed by participating jurisdictions each flight year
 - ii. Possible Steering Committee
 - Bellevue, Bothell, Issaquah, Kenmore, Kirkland, Mercer Island, Newcastle, Northshore Utility Dist., Redmond, Sammamish, Shoreline
10. Adjourn **11:21am** -- Next meeting April 11th, 2025.